

# NWA AREA OF NARCOTICS ANONYMOUS - AREA SERVICE COMMITTEE

February 13, 2021

**\*\* NOMINATIONS NEED FOR ALL POSITIONS LISTED BELOW (CLEAN TIME REQUIRED) \*\***

**ASC Treasurer (3 years)**  
**ASC Treasurer-in-Training (2 years)**

**ASC Activities Chair (2 years)**  
**ASC Web Chair (2 years)**

**General Business began at 1:37PM (Hybrid at Living Clean / Zoom)**

Open with Serenity Prayer

Reading of 12 Traditions, 12 Concepts, Purpose of the ASC

|   |  |
|---|--|
| <p><b>Administrative Officers Roll Call:</b></p> <p><b>Present:</b></p> <ul style="list-style-type: none"><li>• Chair - Marc S.</li><li>• Vice Chair - Alicia A.</li><li>• Secretary - Doralene D.</li><li>• Treasurer Accountability- Alicia</li><li>• HIPPR - Jennifer/Janice</li><li>• RCM - Chuck B.</li><li>• RCM Alt.- Shaun</li><li>• Activities - Marc</li><li>• Web Accountability - Alicia</li></ul> <p><b>Absent:</b></p> <ul style="list-style-type: none"><li>• 2021 Convention Chair - Dyanne</li></ul> <p><b>Vacant:</b></p> <ul style="list-style-type: none"><li>• Treasurer</li><li>• Treasurer in Training</li><li>• Web Accountability - Alicia</li></ul> | <p><b>Group Roll Call: Quorum Met</b></p> <p><b>Present:</b></p> <ul style="list-style-type: none"><li>• Coffee Pot NA Meeting (Doralene D./Abby S)</li><li>• Final Frontier (Marshall C.)</li><li>• Livin Clean (Jack H./Todd M.)</li><li>• New Attitudes (Bob)</li><li>• New Life (Jennifer G., JW)</li><li>• Peace Out West (Chris/Bri)</li><li>• Peaceful Dozen (Shelly/ Mark)</li><li>• Second Chance (Ken)</li></ul> <p><b>Absent:</b></p> <ul style="list-style-type: none"><li>• Therapeutic Value (MaryLyn T./Karen S.)</li><li>• Yarbbirds of New Beginnings (Wendy)</li></ul> |
|---|--|

**Secretary Report:** Doralene read minutes and they were accepted without objection.

**Treasurer's Report:** Opening Balance given by Alicia. \$1682.42

**GSR Reports:** Report submitted and attached;

**RCM:** Report submitted and attached

- **TAKE BACK TO GROUPS:** ARSCNA Environmental Scan (How can RSC better serve survey) email or send back hard copies. Electronic copy located on facebook page \*Narcotics Anonymous of NWA Area; ARSCNA Environmental Scan (Marc posted)
- Good positive, constructive feedback. Suggestions, observations, etc. Electronic copy located on facebook page \*Narcotics Anonymous of NWA Area; ARSCNA Environmental Scan.
- **TAKE BACK TO GROUPS:** Guideline and Policy Report review requested for Items #1 thru #9 of 17 listed. Request feedback from groups on the first 9. Will be reviewing the rest, after initial 9.

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February 13, 2021

## SUBCOMMITTEE REPORTS:

**Activities: Marc** -Report submitted and attached; **Theme and Artwork for BRU due at March 13th area meeting.** If meeting hybrid, more will be revealed on where to send via mail. Can also get to Chuck if ready. Chuck's contact info is on the Contact List shared with minutes.

- Next Activities Sub-Committee Meeting is **March 6th at 10AM** (Location details will be coming via email)

**HIPPR: Jennifer/Janice** - Report submitted and attached

- Marc and Dyanne have extra stands and literature in their garage. (Presentation Briefcase, 3 racks and 2 boxes of literature.)
- Eureka Springs group will coordinate with the HIPPR chair to supply Berryville True Self Recovery Center.
- Benton County Parole and Probation rack needs to be filled (Jack has willingness to be contact)

**Web: Alicia** - Will be updating Therapeutic Value meeting information. If there are activities/events that need to be added, please let me know so it can be added to our website.

- Web Servant for the region has been working to get BLMT (*Basic Meeting List Toolbox*) updated. The BMLT is it's own database system. Area can utilize to update as well as group level administrative access. Home groups can have their own log in to make updates. Useful for large groups.
- Bob has a willingness to assist Alicia with Web updates until "clean-time requirement" is met to be nominated as Web chair.

**2021 Arkansas Regional Convention Committee: Dyanne/Chuck** - Next meeting Feb 27th at 10am via zoom.

- The convention committee reported financial issues. Specifically, there were inconsistencies on what was reported originally to be turned over from the previous convention due to checks clearing late. Seed money is supposed to be \$7,000, committee budgeted for \$6,900 and actual funds are \$4,700.
- I (*Chuck-RCM*) would like to inquire if this area is willing to help fundraise in some way. I informed the region that I would check with my area about helping in this matter. **(Included in RCM report)**

**Guidance Committee Ad Hoc: Alicia** - Did not meet today, No updates. Will be setting up a date to meet.

# NWA AREA OF NARCOTICS ANONYMOUS - AREA SERVICE COMMITTEE

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## **OLD BUSINESS:**

**HIPPR** Chair submitted a report requesting information on IP racks and trusted servants to share a NA presentation at newly opened treatment centers.

Current placement of racks:

- Washington, Madison Co Drug Court - 1 rack
- Washington County Jail - 1 rack
- Methadone Clinic in Springdale - 1 rack
- Quapaw House in Bentonville - 2 racks (need to find out how to get them back)

## **OPEN DISCUSSION:**

**Doralene** - Coffee Pot group has individuals interested in signing up to volunteer for the convention.

Would it be ok to gather names on a piece of paper for now and send out to Shaun?

**Shaun** - Yes, please give volunteers my contact information. (*Included in Contact List*)

**Scott** - What is the process if a GSR wants a "special meeting" request with the Guidance Committee?

**Marc** - If a request is made, we would make the arrangements to meet.

## **MONEY MOTIONS/ TREASURER REQUESTS:**

**Alicia**- Motion for \$75 to purchase 3 Basic Texts and several IPs for Second Chance group. This would include shipping as part of the \$75.

**Discussion:**

- **Jack**- Would this fall under HIPPR?
- **Ken** - This is not H&I.
- **Alicia** - Whether PR or Area spends the money, it's all out of area just different budget accounts.

**Motion made by Alicia seconded by Chuck. Passed. No objections.**

**NEW BUSINESS:** None

## **NOMINATIONS/ELECTIONS:**

- ASC Treasurer (3 years) - **NO NOMINATIONS**
- ASC Treasurer-in-Training (2 years) - **NO NOMINATIONS**
- ASC Activities Chair (2 years) - **NO NOMINATIONS**
- ASC Web Chair (2 years) - **NO NOMINATIONS**

## **ANNOUNCEMENTS:**

- Groups Fill out Regional Survey (ARSCNA Environmental Scan)
- Groups review #1 thru #9 of Guideline and Policy Report (provide feedback at next Area meeting)
- Volunteers for BRU contact Chuck (Contact List attached)
- Volunteers for Regional Convention contact Shaun (Contact List attached)
- Quilt Pieces for BRU due at March 13th meeting.

# NWA AREA OF NARCOTICS ANONYMOUS - AREA SERVICE COMMITTEE

February 13, 2021

## **ACCOUNT BALANCE:**

\$1682.42 Beginning Balance February 2021

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Feb 2021 Donations:

- \$25 New Attitudes

Feb 2021 Expenses:

- \$75 Motion #1 (purchase literature to donate to 2nd Chance group)

\$1682.42 Beginning Balance February 2021

- \$75 Expenses

+ \$25 Donations

\$1632.42 Subtotal

- \$1085.65 Prudent

\$546.77 Working Balance

- \$82.02 RSC Donation (15%)

+ \$1085.65 Prudent

\$1550.40 Ending Balance February 2021

Meeting adjourned at 3:35-PM and closed with the Third Step Prayer.

- **Next Area Business Meeting: March 13th at 1:30PM at New Attitudes**

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## **ATTACHMENTS:**

GSR Reports

RCM Reports

Activities Report

HIPPR Report

Contact List

**NORTHWEST ARKANSAS AREA OF N.A.  
GROUP SERVICE REP. REPORT TO A.S.C.**

|               |   |
|---------------|---|
| Date:         | 2/13/21                                 |
| Group Name:   | Coffee Pot Group of Narcotics Anonymous |
| GSR Name:     | Doralene D. / Peaches elected 2/12/21   |
| GSR Alt Name: | Abby S.                                 |

|                    |     |              |   |      |   |
|--------------------|-----|--------------|---|------|---|
| Donation to ASC \$ | 100 | Check number | — | Date | — |
|--------------------|-----|--------------|---|------|---|

**Meeting List**

|                       | Place      | Time                         | Type       |
|-----------------------|------------|------------------------------|------------|
| Sunday                | N/A        |                              |            |
| Monday                | Coffee Pot | 7pm                          | OD         |
| Tuesday               | Coffee Pot | 7pm                          | CC         |
| Wednesday             | Coffee Pot | 5:30pm                       | Book Study |
| Thursday              | Coffee Pot | 7pm                          | CC         |
| Friday                | 7:00m      | 5:30pm                       | H&W        |
| Saturday              | Coffee Pot | 4:00pm                       | OD         |
| <b>Total Meetings</b> | 24         | <b>Total # of people</b>     | 480        |
|                       |            | <b>Total # of new people</b> | 3          |

**Activities report:**

We have completed the BEM quit piece  
thank you to Peaches for taking on the task.

**Changes in group trusted servants:**

2/12 elected Peaches as GSR and Literatures  
Doralene as Group Secretary

**Positive experiences your group would like to share:**

Continued growth with a clear NA message

**Any concerns or problems your group is experiencing?**

Not at this time

**Any upcoming birthdays?**

N/A

DATE : 2/13/21

GROUP NAME ; LIVIN CLEAN

USR NAME : JACK H.

ALT USR NAME : SCOTT G.

|       | <u>TIME</u> | <u>TYPE</u> |
|-------|-------------|-------------|
| SUN   | 8-9         | OPEN        |
| MON   | ↓           | ↓           |
| TUFS  |             |             |
| WEDS  |             |             |
| THURS |             |             |
| FRI   |             |             |
| SAT   | ↓           | ↓           |

- ACTIVITIES REPORT : N/A
- CHANGES IN GROUP TRUSTED SERVAANTS : N/A
- POSITIVE EXPERIENCES YOUR GROUP WOULD LIKE TO SHARE?  
GROUP SUPPORT / ATTENDANCE
- ANY CONCERNS OR PROBLEMS THE GROUP IS EXPERIENCING?  
N/A

## SECOND CHANCE GROUP

WE MEET ON WEDNESDAY MORNINGS  
AT 9:00 AM AT THE RETURNING HOME  
CENTER ON ROBINSON ST IN SPRINGDALE

PROBABLY ONLY 10-12 PERSONS CAN ATTEND  
AS THE FACILITY WON'T ALLOW MORE

AT TUESDAY EVENING MEETING HAS  
BEEN REQUESTED BY THE FACILITY.

WE HAVE NO DONATION AT THIS TIME

WE COULD USE SOME LITERATURE AND  
KEYTABS

WE HAVE BEEN AVERAGING 10-12 EACH MEETING

CONTACT KEN F. OR BRENNAN S.







# Final Frontier

Same place  
Same times

Weds 7:30 Lit  
Sat 7:30 Open, Discussion

No donation today.

~~Pos~~ Positive experiences:

Good attendance @ Speaker/Potluck/Birthday

Problems:

Low Saturday Night Attendance.

Birthday: Feb 14 Chuck B.

2/13/21

- New Attitudes
- 220 N 14<sup>th</sup> Pl. Rogers, AR
- Meetings at noon on Tuesday and Thursday  
All open meetings
- Attendance average : 7  
monthly total: ~~40~~ Newcomers: 4
- Donation \$25
- GSR: Bob Shull  
Alternate: Dawson Belcher
- Concerns: none
- Successes: several newcomers finding us  
online and coming back

# New Life

GSR Report to ASC 2-13-21

2-13-21

New Life group 568 W. Sycamore Fayetteville  
Jennifer G jennifergreen66@yahoo.com 479-790-3835

J.W.

50.00 check # 1249 2-13-21

568 W. Sycamore Fayetteville

Sun 1pm face to face and zoom 828 8729 2357

Mon - noon in person

Tues - 7pm in person

Wen - ☉

Thurs - 7pm in person

Fri - 10pm in person

Sat - 10pm in person

Tot  
mtgs

26

Tot  
ppl

230

a few new ppl

Activities - nothing new @ this time

Changes in trusted servants - Marie L - Secretary

Positive experiences - still growing

Any concerns - none @ this time

## *RCM Report February 2021*

The Regional Service committee was hosted in Hot Springs, AR at the COR building February 6, 2021. The minutes have not been made available, yet. Below are some of the highlights:

RD Report:

- SZF approved the PSA through social media creating a Facebook page. The amount of money originally designated was \$100.00.
- There are details available regarding the Fellowship Intellectual Property and Trust (FIPT) at [www.na.org/FIPT](http://www.na.org/FIPT)
- There was a lawsuit between NAWS and the 'Autonomous Region' which initially was dismissed in favor of NAWS, but has been appealed. Currently, around \$200,000.00 has been spent on legal fees.
- NAWS has been providing tablets to prisons for inmates to access literature.
- WCNA current plans are to cancel 2021 in Australia (finances and pandemic related issues) and host 2022 somewhere in the U.S. or North America, more will be revealed.
- NAWS has been operating at a deficit and travel has been suspended as well as many layoffs.

The convention committee reported financial issues. Specifically, there were inconsistencies on what was reported originally to be turned over from the previous convention due to checks clearing late. Seed money is supposed to be \$7,000, committee budgeted for \$6,900 and actual funds are \$4,700.

I would like to inquire if this area is willing to help fundraise in some way. I informed the region that I would check with my area about helping in this matter.

There were a couple of motions that I am awaiting exact wording on.

- One was to change guidelines regarding mail forwarding to Policy and Procedure to allow flexibility in mail forwarding resulting in more timely communication with our correspondence.
- Another was to have the previous Convention Committee provide a report to the RSC regarding the discrepancies in the reports/finances.

Policy and procedures provided an in-depth review of guidelines and policies. There is a report with 17 point of discussion for changes. We as an area and groups need to review the first 9 discussion points and bring feedback to the next RSC in May.

The Ad Hoc committee for Strategic Planning had developed a survey that is available online. There is a link on our Facebook website. This survey is designed to represent your voice on what direction for the RSC and how the RSC can better provide service to the areas and groups within our region. Please take time to provide input.

ALL positions are open for nomination at Region. An individual must be present to be nominated at the May RSC. Nominations will close in May. Elections will take place in August. An individual must be present in August to be elected, take office in November.

Bids for the 2023 Regional Convention will be accepted in November 2021.

I have brought receipts totaling \$265.21 which account for the \$250.00 for travel.

The next RSC will be hosted by ARVANA.

In loving service,

Chuck B./RCM

Shaun N./RCM Alt

# Activities Report

*Feb. 13, 2021 - ASC meeting*

## **Marc S.**

Budget report: The account currently has \$2077.14 but about \$650 is coming out soon for the cabin reservation. The cabins have been reserved; we are still waiting on an invoice to pay.

The dates for the BRU campout are June 25, 26, 27, 2021.

We are looking at approving a vendor for the event.

I have some reminders for every group today:

- 1) Theme and Artwork contest deadline is March 1 or the March area meeting.
- 2) Group banner quilt: Each group in the area will receive a piece of material to decorate a piece of a quilt being made. Deadline is March 1 or the March area meeting for groups to prepare the quilt submission.
- 3) Pre-registration will be \$35, on site registration will be \$45. We are also offering a discounted registration with no shirt for \$15. We will be accepting donation from NA members for day visitors.

Our next meeting is set for March 6 at 10 am. Look for an email announcing the location and time.

YILS,

Marc S.

Hippr Report for ASC 2-13-21

Shelley from Eagle Crest Recovery has contacted me and requested a couple IP racks and a H&I meeting on 'Wen- from 6:30 to 7:30 starting asap also Second chance requested Tues? I also have Truself, Leray pond and Salvation Army I will be calling this week, also I will set a date and time to announce anyone who wants to volunteer for H&I.

Who do I get with to order IP's?

Does Dyanne have a couple IP racks? If so I need them for Eaglecrest if not I need to order a couple.

Rack locations I know of

- ① Wash/mad co drugcourt
- ① Wash co jail
- ① Parole/Probation Fay I maybe 2 @ VA
- ① Suboxone Clinic Springdale

I have volunteers to fill these and check on them

Inventory I have

- ①7 An Introductory guide to NA
- ② Just for today

⑩ Basic text (paperback) I have some IP # 7, 11, 16, 22, 23, 29  
NA groups & Medication, membership survey, information about NA  
for those in treatment, for parents or guardians of young NAs

- ②6 Business cards
- ①5 8 1/2 X 11 poster
- ② 5 1/2 X 8 1/2 sm poster
- And ① 16 slot 4 booklet RACK

Phone  
line  
pro →





# ARSCNA Environmental Scan

Arkansas Region Service Committee of Narcotics Anonymous  
1310 Eastside Centre Ct 6 216 Mountain Home, AR 72653  
(800) 338-8750 Toll Free  
[www.arscna.org](http://www.arscna.org)

Email: \_\_\_\_\_ [Required]

Area: \_\_\_\_\_ [Required]

Home Group & Location: \_\_\_\_\_ [Required]

Clean time: \_\_\_\_\_ [Optional]

Years in service: \_\_\_\_\_ [Optional]

What service in NA have you done? Check all that apply.

- Home Group
- Hospitals & Institutions
- Public Relations
- Activities
- Conventions, Campouts & Retreats
- Area Service Committee (includes sub-committee)
- Regional Service Committee (includes sub-committee)
- Zonal Service
- World Service
- Other: \_\_\_\_\_

Please complete as thoroughly as possible to help the Arkansas Region of Narcotics Anonymous better serve the NA areas and groups.

## Purpose

**The purpose of the Arkansas Regional Service Committee of Narcotics Anonymous (ARSCNA) is to be supportive of its member Areas and Groups and their primary purpose of carrying the Narcotics Anonymous message to the addict who still suffers. This is achieved by associating the Areas and groups within its geographical boundaries and to serve as a communication link between them.**





**How do you get your information about what happens at Region Committee meetings?**

*Select all that apply*

- RCM report at my area meeting
- GSR report at my group meeting
- Heard it from a friend
- I don't hear news about what happens at Regional Meetings

**How do you get your information about what happens in NA around the world?**

*Check all that apply.*

- RD report at regional meeting I don't he
- RCM report at my area meeting
- GSR report at my group meeting
- Heard it from a friend
- On an international online meeting
- At a workshop (local or online)
- I subscribe to NAWS News from na.org
- I don't hear news about what happens in NA around the world.
- Other: \_\_\_\_\_

## IMPROVEMENTS

We are looking to improve. Tell us what we can do!

**What are your top priorities for the Regional Committee for the next 5 years?**

|                                 |                                |                         |                         |                    |
|---------------------------------|--------------------------------|-------------------------|-------------------------|--------------------|
| Public Relations                | Hospitals & Institutions       | Literature Distribution | Convention              | Outreach           |
| Communication about NA Recovery | Communication about NA Service | Workshops               | Literature Development  | Support for Groups |
| Support for Areas               | Support for Addicts            | Website & Phonenumber   | Better money management | Other              |

First Priority: \_\_\_\_\_

Second Priority: \_\_\_\_\_

Third Priority: \_\_\_\_\_

Fourth Priority: \_\_\_\_\_

Fifth Priority: \_\_\_\_\_

**What workshops would you like to see Region host?**

*Check all that apply.*

- |   |  |
|---|--|
| <input type="checkbox"/> Having a better homegroup            | <input type="checkbox"/> Managing group and/or area finances |
| <input type="checkbox"/> Organizing a campout or convention   | <input type="checkbox"/> Rural Recovery Outreach             |
| <input type="checkbox"/> Develop and/or review literature     | <input type="checkbox"/> 12 Traditions & 12 Concepts         |
| <input type="checkbox"/> NAWS Update                          | <input type="checkbox"/> Newcomer workshop                   |
| <input type="checkbox"/> Consensus Based Decision Making      | <input type="checkbox"/> Predatory behavior                  |
| <input type="checkbox"/> Doing better Public Relations        | <input type="checkbox"/> Disruptive behavior                 |
| <input type="checkbox"/> Keeping H&I Volunteers engaged       | <input type="checkbox"/> Other: _____                        |
| <input type="checkbox"/> Reaching the remote suffering addict | _____  |



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# G&P Report - Feb. 2021

Arkansas Regional Committee of Narcotics Anonymous - Feb. 6, 2021

Marc S. - Chairperson for G&P

## Overview

The review of the Guidelines and Policies is complete. We still need to review the convention guidelines especially with the inconsistencies revealed in the last audit.

## Some major insights or threads

1. Divisions between what is a Guideline and a Policy is not always clear. One way to determine that is to look at the codes in the index. Maybe we need to clearly separate it into sections and note it in the Guidelines that there is an associated Policy.
2. Some sections are not consistent with Consensus-Based Decision Making (CBDM). Can we just revise the wording without putting forth motions that will require Area Conscience since the spirit of the Area Conscience has already approved CBDM?
3. Currently, the G&P is required to update the G&P every quarter and bring new copies to this meeting every time a new Guideline or Policy is changed. Is this cost effective and efficient? May we propose another way of updating G&P's? Could we have an Appendix of updates that is then integrated into the full document every two years or annually? This would save on printing a whole new set every time we make changes to G&P.
4. We have some Guidelines that contradict where authority lies in our service structure. For example, our quorum statement says "Only duly elected Representatives are eligible for quorum" and that there are "No Proxy representatives". We believe this body can't tell Areas who they can send to represent their area. For example, in the absence of an RCM, an area may choose to send their Chairperson or Vice-Chair to represent them. Are we telling them they can't? There is also another section where we say that RCM's can't vote or participate until they've attended two consecutive meetings and if they've been absent for more than two meetings must attend two meetings before they can join again. This is contradictory to CBDM and maybe our Third Tradition which to us means "You're a member when you say you are." Furthermore, our 7th concept

states that "All members of a service body bear substantial responsibility for that body's decisions and should be allowed to fully participate in its decision-making processes."

5. Although we've been asking new nominees for a Service Resume, this is not in our Guidelines & Policies.
6. We have another Guideline that states the "Relapse constitutes automatic and immediate removal in any office" but we do not elect RCM's here and this decision should be left to the Area's. Maybe it should read: "Relapse constitutes automatic and immediate removal of Regional Trusted Servants positions."
7. We have "Standing Committees" and Subcommittee chairs, but there are really only two "Standing Committee" and that is Convention and G&P. The other positions act more like Coordinators. Even the description of these "Standing Committee" state that their main role is to act as a resource for Areas and Loner Groups within the region. Being a coordinator or having a coordinator position doesn't prevent others from being involved like they would on a subcommittee. A good coordinator delegates many tasks to various people within the region to accomplish their mandate.
8. We should also rethink "Literature Review". In the absence of a trusted servant to do this position and the role that the RD and alt. RD play at requesting literature review might better serve us. In fact, any NA member can review Literature and give feedback to NAWS by visiting [na.org](http://na.org) "Projects and Surveys".
9. Renaming some positions to better reflect their role in our service structure and CBDM. For example, a chairperson is more of a facilitator now and Outreach acts more like Fellowship Development.
10. Some financial inconsistencies: We currently set a budget for the year and some of those expenses are higher than \$250 yet we have a Policy that states that "all" motions dealing with amounts over \$250" will be referred to Areas "except for RD and RDA travel". Since Areas already approved the budget, should this read: "All motions dealing with amounts over \$250 that are not already approved in the Budget will be referred to Areas".
11. We agreed to move to a one-day meeting for Region but much of the wording in some sections of the guidelines still refer to a two-day meeting. Since conscience has already approved a one-day meeting, do we need motions to revise these sections of the guidelines and policies or can we just update them without requiring another conscience vote?
12. Shouldn't the per diem for RD/RDA travel be based on the Guide to World Service rather than the GSA website? It's not really an endorsement of an outside enterprise but we do have a fellowship guide for per diem in the Guide to World Service.

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13. We might want to reconsider rewording a section of our Voting Procedure which states: "Once an issue has been voted on, it shall not be brought up again for vote for at least 2 consecutive RSC meetings". Maybe we should add: "unless new information has come to light that has not been heard before. The Chairperson can rule if the information warrants reopening an issue. The Chairperson's decision can be challenged by a 2/3rd majority."
  14. The Policy committee is tasked with reviewing all new motions at this table. Actually, it says that we are to review motions on Saturday for Sunday meeting, which is a change that needs to be made. But our question about this motion is more about which motions should be reviewed: all motions or just those that change guidelines and policies? Or is this subcommittee tasked to review all motions to see how they might affect G&P's? Currently, from our experience, this has not been our procedure.
  15. We believe that no one's name should be recorded in our G&P's. For example, our policies state that we hire a certain person to do our website and that we pay them \$15. A true policy might read: The Website chairperson may hire an outside worker to maintain the website and advise the treasurer and the RSC of the costs during our budget deliberations. Furthermore, recording of payments and who is paid should be done in the Treasurer's report. No names or business names need be recorded in the G&P. This prevents us having to change the G&P if we change outside worker(s).
  16. This brings us to our next point about some of the policies. In a few places we refer to addresses and people that we send funds to for Zone and/or mailings. These shouldn't be in our policies but rather we should have a "living" document that is updated by the secretary and shared with the executive committee. This document would have logins, passwords, addresses, who we mail funds to for Zonal donations, bank information, etc. This would be a password protected document and the password could be changed when Trusted Servants rotate. This serves two purposes: one, we don't need to update the policies everytime this changes, and two, we will have easier access to all pertinent information in one document.
  17. We were also wondering why there are a few things missing from our G&P. These are mostly policies/procedures, best practices if you want, for some of the tasks we are asked to complete on a semi regular basis. Here is a quick list of Appendixes that we feel should be added to our Policies:
    - a. Communication Policy
    - b. Audit Policy
    - c. Archiving Policy



d. Convention Money management policy

### **What this all means?**

You might be thinking, OMG, we are going to have a bunch of G&P motions to make all these changes, but that's not where we are at yet. We think this body might be better off if we have a discussion on these proposed changes and answers to some of our questions. We would like to know if this is your conscience; is this what you'd like to see reflected in our G&P's? Do you like some of the proposals but have suggestions for some of the other ones? Before we prepare a bunch of motions or a new document for approval, we might as well survey/straw poll the room to find out how to best proceed. We wouldn't want to prepare something that this body feels would only be rejected in the end because it's not what you believe ought to be in our G&P's. We are here to serve you. We brought our leadership and knowledge to reviewing these for you and now we are asking for your guidance.

We can decide in new business or open discussion on how we want to collect this guidance. We can choose to set some time aside and have the discussion or we can wait until the next meeting so everyone has a chance to review the suggestions and topics raised in this report.

YILS,

Marc S.



02-07-21

|  |                  |                              |             |          |
|--|------------------|------------------------------|-------------|----------|
| <b>IHG REWARDS NIGHT<br/>REDEMPTION</b><br>3 Ravinia Dr.<br>Atlanta GA 30346<br>United States<br><br>Nixon, Martin | Folio No. :      | 106305                       | Room No. :  | 203      |
|  | A/R Number :     | PC NIGHTS                    | Arrival :   | 02-06-21 |
|  | Group Code :     |                              | Departure : | 02-07-21 |
|  | Company :        | IHG REWARDS NIGHT REDEMPTION | Conf. No. : | 27792875 |
|  | Membership No. : | PC 247710383                 | Rate Code : | IVANI    |
|  | Invoice No. :    |                              | Page No. :  | 1 of 1   |

| Date  | Description    | Charges        | Credits      |
|---|----------------|----------------|--------------|
| 02-06-21  | *Accommodation | 32.00          |              |
| 02-06-21  | State Tax      | 2.08           |              |
| 02-06-21  | City Tax       | 0.48           |              |
| 02-06-21  | County Tax     | 0.48           |              |
| 02-06-21  | Tourism Tax    | 1.60           |              |
| <b>Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - <a href="http://www.ihg.com/reviews">www.ihg.com/reviews</a>. We look forward to welcoming you back soon.</b> |                | <b>Total</b>   | <b>36.64</b> |
|   |                | <b>Balance</b> | <b>36.64</b> |

**Guest Signature:** \_\_\_\_\_  
 I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Independently Owned and Operated by Almham Corporation.

# 243

See bottom of receipt  
for your chance to win  
\$1000 ID#: 7QB16D1FH29S

Wal\*mart #4108  
4870 ELM SPRINGS ROAD  
SPRINGDALE, AR 72762

SUPERSTOP 467  
L305828490001  
3228 CENTRAL AVE  
HOT SPRINGS, AR  
71901  
02/06/2021 746730614  
03:33:45 PM

We Strive for "highly Satisfied"  
BUY ONE GET ONE FREE ORDER OF HOTCAKES  
OR BIG MAC.  
Go to [www.mcdvoice.com](http://www.mcdvoice.com) within 7 days  
and tell us about our visit.  
Validation Code: \_\_\_\_\_  
Survey Code:  
27964-02430-20621-09499-00154-8

PUMP# 05 UNLEAD(11)  
Gallons 11.501  
Price/Gal \$2.099  
Fuel Sale \$24.14  
Debit \$24.14  
VS \*\*\*\*\*4813  
Auth: AA  
Apprvl: 628239

XXXX XXXX XXXX 4813  
Debit  
INVOICE 067819  
AUTH 969322

PUMP# 2  
REGULAR 13.0966  
PRICE/GAL \$2.089

FUEL TOTAL \$ 27.36  
DEBIT \$ 27.36

McDonald's Restaurant #27964  
200 E GRAND AVENUE  
HOT SPRINGS, AR 71901  
TEL# 501 625 3579

02/05/21 01:07PM

TC#  
6277 7985 5611 9659 1669

Customer-Initiated Finchase/Capture  
Sequence Number 14026  
Skipped  
APPROVED 969322

VS# 2 02/06/2021 09:49 AM  
Side2 Order 43

1 Sau Egg Ch McGrd1 MI 6.59  
1 M Orange Juice Cc 1.70  
<Drink Upcharge>  
3 Sausage Burrito 4.47  
3 Mild Picante  
1 M Diet Coke 1.00  
Subtotal 13.76  
Tax 1.72  
Take-Out Total 15.48  
Cashless 15.48  
Change 0.00

HOW WAS YOUR EXPERIENCE?  
TELL US ABOUT YOUR VISIT

TODAY AND YOU COULD WIN  
1 OF 5 \$1000 WALMART  
GIFT CARDS OR 1 OF 750  
\$100 WALMART GIFT CARDS.

DIGANOS ACERCA DE SU  
VISITA A WALMART HOY Y  
USTED PODRIA GANAR UNA  
DE LAS 5 TARJETAS DE  
REGALO DE WALMART DE  
\$1000 O UNA DE LAS 750  
TARJETAS DE REGALO DE  
WALMART DE \$100.

[WWW.SURVEY.WALMART.COM](http://WWW.SURVEY.WALMART.COM)

THANK YOU  
PLEASE COME AGAIN  
551-623-2154

MER# 305940  
CARD ISSUER ACCOUNT#  
Visa SALE \*\*\*\*\*4813  
TRANSACTION AMOUNT 15.48  
CHIP READ  
AUTHORIZATION CODE - 579923  
SEQ# 050473  
AID: A0000000980840

McDonald's Restaurant 27964

The Pancake Shop  
216 Central Ave  
Hot Springs, Ar  
501-624-5720

The Faded Rose  
1619 REESAMEN PARK RD.  
LITTLE ROCK, AR  
(501) 663-9734

Server: Janet DOB: 02/07/2021  
08:17 AM 02/07/2021  
Table 20/2 3/30004

SALE

Server: Blake DOB: 02/05/2021  
08:51 PM 02/05/2021  
Table 10/1 1/10050

SALE

VISA 1048588  
Card #XXXXXXXXXX4813  
Magnetic card present: BELL CHARLES ADRIAN  
Card Entry Method: S

Approval: 046060

VISA 1048815  
Card #XXXXXXXXXX4813  
Magnetic card present: BELL CHARLES ADRIAN  
Card Entry Method: S

Approval: 376078

Amount: \$ 35.96  
+ Tip: 10.00  
= Total: 46.96

Amount: \$ 94.53  
+ Tip: 20.00  
= Total: 114.63

I agree to pay the above  
total amount according to the  
card issuer agreement.

X

*CHARLES ADRIAN BELL*

Thank You!  
Easy tip calculations:  
15% =\$ 4.93  
18% =\$ 5.91  
20% =\$ 6.57

I agree to pay the above  
total amount according to the  
card issuer agreement.

X

*CHARLES ADRIAN BELL*

Customer Copy

Hope to see you again soon

Customer Copy!