

**NWA AREA OF NARCOTICS ANONYMOUS - AREA SERVICE COMMITTEE
JUNE 6, 2020**

**** NOMINATIONS NEED FOR ALL POSITIONS LISTED BELOW (CLEAN TIME REQUIRED) ****

**RCM Alt (2 years)
ASC Treasurer-in-Training (2 years)**

**ASC HIPPR Chair (2 years)
ASC Web Chair (2 years)**

General Business began at 1:35 PM (Hosted virtually)

Open with Serenity Prayer, 12 Traditions, 12 Concepts, Purpose of the ASC

Administrative Officers Roll Call:

Chair	Frank M.	PRESENT
Vice Chair	Marc S.	PRESENT
Treasurer	Janis W.	PRESENT
Treasurer in Training	VACANT	
Secretary	Alicia A.	PRESENT
RCM	Chuck B.	PRESENT
RCM Alt	Shaun N.	ABSENT
Activities	VACANT	
HIPPR	Stephanie S.	ABSENT
Webmaster	Alicia A.	PRESENT
BRU 2020	Laurel B.	ABSENT

Group Roll Call:

Coffee Pot NA Meeting	Doralene D./ Wendy C.	PRESENT
Final Frontier	Laurel B.	PRESENT
Livin Clean	Jack H./Todd M.	PRESENT
New Beginnings	Marc S.	PRESENT
New Life	Jennifer G./Shaun N.	PRESENT
Peaceful Dozen	Roger/Shelly	ABSENT (1)
Peace Out West	Bri A./Chris	PRESENT
Second Chance Group	Brenda S./Ken F.	ABSENT (2)
Therapeutic Value	MaryLyn T./Karen S.	PRESENT

Quorum met (7 out of 9)

Secretary Report: Alicia A. read minutes and passed with an amendment to the voting section from last month. May 2020 ASC did elect Shaun N. as our RCM Alt without objection.

Treasurer's Report: Opening Balance given by Janis W. \$2124.89.

GSR Reports: Given and Attached

RCM: Report given by Chuck. See attached. CAR/CAT workshop - June 20th @ 3pm. Votes due June 26th via email to Chuck. A tally sheet will be attached with the minutes. We host RSC in November and asked to put on 30 year anniversary

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Voting results for RSC nominations by ASC:
Chair: Pat P. - no objection
Vice Chair: Joseph C. - no objection
Treasurer: Alicia A. - no objection
Secretary: Zenia (would be remote) - no objection
Treasurer in Training: Ryan P. - no objection
Policy and Procedures: Marc S. - no objection
Regional Delegate: Dyanne S. - no objection
RD Alternate: Glynn W. - no objection

Vote for 2021 RSC Convention committee nominations before next ASC

Nomination: 2021 Arkansas Regional Convention Chair - Dyanne S.

For _____ Opposed _____ Abstain _____

Nomination: 2021 Arkansas Regional Convention Vice Chair - Chuck B.

For _____ Opposed _____ Abstain _____

Nomination: 2021 Arkansas Regional Convention Secretary - Doralene D.

For _____ Opposed _____ Abstain _____

Nomination: 2021 Arkansas Regional Convention Treasurer - Alicia A.

For _____ Opposed _____ Abstain _____

Subcommittee Reports:

- **Activities:** VACANT - BRU committee voted to cancel 2020 since there is still the 50 person limit. \$650 (campground) + \$639 (cabins) coming back into Activities account from deposits for 2020, have to wait until July 1 to secure for next year. Frank is willing to be nominated for Activities Chair. Normally \$1,600 - \$2,000 comes out of Beaver Round up to fund PO Box, sending RCM to region, storage, etc. We discussed doing a fundraiser soon when we can have more than 50 people to make up for the money we are not getting from BRU. I'm willing to gather a committee for that and a committee for the Unity event next year that we didn't get to have in April next year. I'm also willing to help a committee plan for next year's BRU. The debit card is in my name and we need the debit card because of all the expenses. In the past we had to pay out of pocket and then get reimbursed. I have the card and checks, so if I'm not nominated and voted in, I can get them to the person that is and I'm willing to serve them in any way possible. I don't have online access to the activities bank account and the statement goes to the PO box, so I don't have a balance.
- **HIPPR:** No report given.
- **Web:** Report given by Alicia. Meetings and events have been updated on the website. If your group meeting or event will be postponed, cancelled, or new online meetings, please email meetings@arscna.org. Recently, I had surgery and prior to that I made both the chair and vice

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chair admin of the Area FB group as well as gave them username and password info for the web hosting company and the website.

- Frank was able to speak to Brian about the old FB group we discussed last month and was subsequently given admin privileges to that group. Frank then added me as an admin. Since the original person who created the group can never be “removed” as admin, the new NWA ASC NA Facebook page has been created at <https://www.facebook.com/groups/naofnwa>. The old FB group is now inactive and everyone was removed from it after joining the new group. There are some administrator settings in place for now that have helped to filter out a few posts that are not appropriate as well as a couple member requests. I also started using “post tags” which makes finding a specific topic easier. If you post an event for example, after posting, you can use the 3 dots on the top right to add a post topic of “NA events”. Please try to use the tags already created if possible so it’s easier to find info.
- Last, today I am submitting a motion that would change policy. The motion would change the web position from a subcommittee to a trusted servant much like treasurer or RCM. A report would still be made and the webservant would still need to be present at ASC meetings, per policy. All parts of the policy would remain intact; the position would simply be moved from the subcommittee section to the trusted servant section and the subcommittee policy would be renamed as our ASC web policy that simply defines how our website should be setup and maintained. The web position is not a true subcommittee and it should be accurately reflected in our guidelines.

Old Business:

- **Motion #1: Maker: Chuck B. 2nd: Marc S. Policy Change: NO**
Motion: Create a new Area Facebook page for the purpose of disseminating information related to Narcotics Anonymous events and information pertinent to the Northwest Arkansas Area of Narcotics Anonymous and surrounding NA Areas. INTENT: Disseminate information related to Northwest Arkansas Area of Narcotics Anonymous and surrounding NA Areas. PASSED
- **Motion #2: Maker: Chuck B. 2nd: Laurel B. Policy Change: NO**
Motion: Make one last effort to contact the administrator of the Area Facebook page to turnover administrator status. If no contact or response to the area, then continue with the legal process for cease and desist order. INTENT: To fulfill the purpose of the Area Facebook page to disseminate information. PASSED
- **Shaun N elected RSC Alt.**

Open Share:

- Alicia: I will be adding to the minutes a list of suggestions that have been compiled by areas/regions from around the world for groups as they plan to reopen. They are only suggestions, so please take what you want and leave the rest.
- Chuck: I have few things that I want to get input about. Some things don’t get incorporated into the guidelines. I was curious who is responsible for that and if nobody is then could we start discussing who should be responsible. When we make a change to guidelines how do they get in there. They were updated last in Nov and there have been changes that aren’t in there yet. If we don’t have a person, then maybe that’s a good responsibility for the vice chair and secretary to share. The Vice Chair would normally be the incoming Chair and that would help them with their knowledge of the guidelines before assuming that position.
- Chuck: We removed somebody from their office last month at area. Do we have a guideline in place for how to notify that person. I don’t think anyone is tasked with that responsibility. It seems like it would be a compassionate, tactful thing to call and let them know that they have been removed from office and why. It was the RCM Alt, so I did let them know, but maybe it should be part of the removal section of the guideline.

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- Chuck: We put the FB page under our webservant and we've already seen that some content blocked that shouldn't have been there. I was aware that we have a BRU webpage too. Should that also be under the webservant too to make sure it is just information only as well.
- Frank: Thank you Chuck I'm guessing those can be put into motions if we want to make a guideline changes or narrow it down and I do appreciate you getting a hold of the RCM Alt. I thought about that myself and my gut was Chuck will talk to him but I should have said something like I should have spoken up.
- Henry: I'm speaking in Siloam Springs on the 30th at 7:30pm. Any support would be appreciated.
- Alicia: As far as the policy changes that have been made since the last update with the guidelines I think Janis has had somewhat of a running list for a little while at least if not that's okay. I would as a secretary be willing to before the next ASC get with Janice for whatever she already has compiled a list of all the policy changes that need to be made for whoever's going to do it I kind of agree with checking that. In the past I've always seen the secretary continuously keep a running list as an attachment to the minutes until they get put into the policy so that nothing gets dropped off but I have not made that part of my duties so far. I would be willing to add that it's not policy but maybe it should be also.
- Frank: I've always thought it should be the secretary since you have all that stuff.
- Janis: We'd have had guidelines subcommittee the last couple years and the last update to the guidelines were in November of last year. At that time guidelines were printed and given to all the groups and trusted servants. Whatever guideline changes happen during the year are recorded in the minutes but we're not printing the whole guidelines at that time. The guidelines state that a review is to occur annually and I think we decided that should be in July but it was not included in the guidelines. The guidelines ad hoc committee would incorporate any suggested changes and would be brought to the subcommittee to be included and the guidelines. Then we can print a new copy and make it available to every group and trusted servant. I was the adhoc chair last year. Once the changes were approved we did away with that committee. Maybe that should be an ongoing committee in conjunction with the secretary to keep that up to date.
- Chuck: In the guidelines it says that whatever changes are approved immediately go into effect. When they immediately go into effect, we need to immediately change the guidelines and put a revision date on the front. People can reprint them whenever they want, but we can go in and make the change and post them on the website. Otherwise we are running off old information. I hear about the secretary's duties, but the secretary may have the least amount of experience and is the least amount of required clean time. I know at Region it is strongly suggested that after serving as RD alt and then Rd, 6 years of service, you move into the policy and procedures person after you have extensive experience with the guidelines. I think maybe we need to create a policy and procedures position as opposed to a subcommittee guidelines ad hoc subcommittee that needs to be a position all the time that we throw in there.
- Frank: What is our solution:
- Alicia: In my service experience, if there's not a policy person, it is generally that the parliamentary part of the meeting falls on the Vice Chair or RCM. I see what Chuck is saying about the secretary not requiring a lot of clean time. So, I do think that running an addendum list each month, not reprinting, but having a page that people could print out and every year the entire policy be printed. That's my thoughts on the amendment process. I don't know that we are a big enough area that we need a policy and procedures chair position. I think that we have people who should have that in their duties just not in policy.
- Henry: I certainly don't qualify for this, but if there's someone who is passionate about making the policy changes immediately available in some sort of electronic for for printed format that maybe that their passion led them to be involved in making it happen.
- Frank: It sounds like we need to come to a conclusion today and make that happen. It sounds like Alicia and Janis are willing to get things updated if I understand correctly.
- Alicia: I would be willing to work with Janis to get what's been voted on already updated.
- Marc: We already have defined who our admin or guidance committee is. I think it should be a part of the duty of those in that committee to maintain the guidelines. I agree with Alicia that we

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aren't big enough to have a committee itself, but those people who are elected in those roles can administer the guidelines and policies and keep them up to date.

New Business:

Motion #1:	Maker: Alicia A.	2nd: Chuck B.	Policy Change: YES
Motion: To change the guidelines for the webservant position from a subcommittee to a trusted servant position. Amendments to the guidelines are as follows:			
1. Move page 20, III Qualifications and Duties of Webservant section to page 11 under Article VII Qualifications and Duties of Area Trusted Servants to become #4.			
2. Move on page 9 "Web" from letter "f" to letter "e".			
3. Change heading on page 20 to remove the word "subcommittee" and read as "Area Website Guidelines".			
INTENT: To change to guidelines to be more consistent with the position since it does not have a committee.			
For _____	Opposed _____	Abstain _____	

Motion #2:	Maker: Alicia A.	2nd: Chuck B.	Policy Change: YES
Motion: To update Article V, Elections, page 7 #1f, FROM: "No NWAASC trusted servant shall be eligible to serve more than two consecutive terms in the same office." TO: "It is suggested that no NWAASC trusted servant serve more than two consecutive terms in the same office."			
INTENT: Be consistent with the other suggestions under the elections section and serve as guidance to the ASC.			
For _____	Opposed _____	Abstain _____	

- **Motion #3: Maker: Janis W. 2nd: Jennifer G. Policy Change: YES**
Motion: to change pg. 9 add "Guidelines/Policy & Procedures" under Article VII, 12, e "Trusted Servants" This would become an elected trusted servant position. (TABLED TO GUIDANCE COMMITTEE)
- **Motion #4: Add outsiders as a group of the ASC (PASSED)**

Motion #5:	Maker: Chuck B.	2nd: Alicia A.	Policy Change: YES
Motion: Add to Vice Chair duties: Work with the Secretary to update guidelines as guideline changes are approved by the groups/ASC pending review by the guidance committee.			
INTENT: A single point of accountability for updating the Area guidelines.			
For _____	Opposed _____	Abstain _____	

Nominations:

Nomination: NWA Area RCM - Chuck B.			
For _____	Opposed _____	Abstain _____	

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Nomination: NWA Area Chairperson - Marc S.

For _____ Opposed _____ Abstain _____

Nomination: NWA Area Vice Chairperson - Alicia A.

For _____ Opposed _____ Abstain _____

Nomination: NWA Area Treasurer - Janis W.

For _____ Opposed _____ Abstain _____

Nomination: NWA Area Secretary - Doralene D.

For _____ Opposed _____ Abstain _____

Nomination: NWA Area Activities Chair - Frank M.

For _____ Opposed _____ Abstain _____

- RCM Alt (2 years) - NONE
- ASC Treasurer-in-Training (2 years) - NONE
- ASC HIPPR Chair (2 years) - NONE
- ASC Web Chair (2 years) - NONE

Announcements:

- NWA will be hosting a 30 year celebration for RSC in NOV on the same weekend as the RSC. We are hosting the RSC the same weekend.
- ALL cancelled/postponed meetings/events should be reported to meetings@arscna.org
- Several groups in the Arkansas Region have moved to online/virtual meetings. There is a virtual meeting link on the www.arscna.org website to final links and meeting information for these meetings.
- Loner Groups in Bentonville: Yard Birds meeting Tues/Thurs at 7pm in the parking lot of the Church of Nazarene on A Street, Bentonville. Bring your own chair.
- 6/12-14/2020 - FUACNA Serenity on the Lake Campout at Old Hwy 25 Park, Campsite B, Tumbling Shoals, AR
- 6/13/2020 - New Beginnings will have their annual Tye Die event 12p - 4p at Park Springs Park - 301 NW 10th St, Bentonville, AR 72712 - Bring a white T-shirt or something to tie dye.
- 6/20/2020 - CAR/CAT Workshop at 3pm via zoom (<https://us02web.zoom.us/j/89683276693> or connect by phone at **312-626-6799 meeting ID 896 8327 6693**) All GSR's votes due June 26th via email to Chuck.
- 6/21/2020 - Peaceful Dozen Family Day 12p - 6p
- 7/11/2020 - NWA Area July ASC meeting (zoom link provided below)
- **Upcoming Regional Events (<http://arscna.org>) - check website for cancellations**

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<p>Final Frontier GSR: Laurel B.; GSR Alt: Chuck B. Wednesday: 7:30pm open, literature study Saturday: 7:30pm open, discussion Total Meetings: 8 Total # of people: 115 Total # of new people: 2 Positive experiences: N/A Any concerns or problems: We lost a valued homegroup member Esther R. with 31 years clean. Upcoming Birthdays: N/A</p>
<p>Livin Clean: GSR Alt: Todd M. Open the last couple weeks on Tuesdays, Thursdays, and Saturdays at 8pm. We have between 10-11 people every night. Our business meeting is tomorrow and we might be going back to a full schedule, but we'll announce the outcome.</p>
<p>New Beginnings GSR: Marc S.; GSR Alt: Tina V. No meetings at this time Group Activities: Annual Tie Dye. 6/13/2020 at Park Springs park in Bentonville 12p - 4pm. On area website Positive experiences: Hope to open soon. Any concerns or problems: N/A</p>
<p>New Life GSR: Jennifer G.; GSR Alt: Shaun N. All meetings are hosted on zoom Sunday: 1pm on zoom Monday: 12pm on zoom Tuesday: 7pm on zoom AND in person Thursday: 7pm on zoom AND in person Friday: 10pm on zoom Saturday: 10pm on zoom Total Meetings: 35 Total # of people: 350 Total # of new people: 10 Group Activities: Speaker jam postponed Positive experiences: Group is growing Upcoming Birthday: Gretta 1 yr Janis 4 yrs</p>
<p>Peaceful Dozen GSR: Shelli H. Sunday: 6pm open Monday: 6:30pm book study Wednesday: 6:30pm open Friday: 6:30pm open Saturday: 6:30pm open Total Meetings: Total # of people: 571 Total # of new people: 7 Group Activities: June 21st Family Day 12pm - 6p Upcoming Birthdays: Grady H. 10 years</p>

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<p>Peace Out West: GSR: Brianna A.; GSR Alt: Chris Tuesday: 7:30pm open chair choice Total Meetings: 2 Total # of people: 25 Total # of new people: 2</p>
<p>Second Chance Group: no report received</p>
<p>Therapeutic Value GSR: Marylyn T.; GSR Alt: Karen S. Tuesday at 6pm - only meeting on zoom at this time Approx 8-10 per meeting. Positive Experiences: people from other areas and states attending the online meeting. We are starting to look for a new location since the current location won't be available after the fall.</p>
<p>LONER GROUP: Yardbirds GSR: Wendy B. Address: 220 N.W. A St. Bentonville, AR Tuesday: 7pm Thursday: 7pm Positive experiences: Still rockin'</p>
<p>Outsiders GSR: Abby S. Address: Picnic Tables at Village of Pine Mountain. Rte 62., Eureka Springs, AR Tuesday: 5:30p CC Thursday: 5:30p CC Total meetings: 8 Total # of people: 9 Total # of new people: 2 Positive experiences: A lot of interest shown by members and newcomers. Also continued growth and support. Surrounded by nature, outside meeting is new variety for local area with a clear NA message Any concerns or problems: Lack of supplies, in need of NA material startup kit.</p>

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ATTACHMENTS:

RCM Report June 2020

There will be a CAR/CAT workshop June 20, 2020 at 3:00pm. Please forward your group's votes to me chuck.bell.one@gmail.com before June 26, 2020 as the RD will be voting on June 27, 2020.

MOTIONS AT REGION:

110219-1: To change guidelines under the election of trusted servants to include "unless one meeting is missed with a reason that is acceptable to the ARSCNA". To be voted on by groups.

Result: Per our last ASC, where we were given the responsibility to create a list of acceptable absences. Policy and procedures/Marc S. at Region is working to add our list of acceptable absences which included with proper documentation provided:

1. Sickness, personal injury, or hospitalization
2. Car trouble or an automobile accident while traveling to the RSC.
3. Death in the family or of a close personal friend

There was one motion that was tabled for discussion/voting until May 2020:

110219-2: To establish a project committee to follow the "Planning Basics" guide to discuss future finances, goals, and needs of the region.

Result: Our area was in favor, but it was tabled until August 2020 as some other areas have not had an opportunity to meet since our last region due to COVID-19.

020220-2: To create a BMLT coordinator position at Region.

Result: Our area was in favor, but it was tabled until August 2020 as some other areas have not had an opportunity to meet since our last region due to COVID-19.

There were several nominations for regional positions, we need to vote on those before the August RSC:

Chair: Pat P.

Vice Chair: Joseph C.

Treasurer: Alicia A.

Secretary: Zenia (would be remote)

Treasurer in Training: Ryan P.

Policy and Procedures: Marc S.

Regional Delegate: Dyanne S.

RD Alternate: Glynn W.

The nominations for the above positions are closed.

Nominations are still open for Secretary in Training (and Subcommittees, I think).

Per the last Area meeting, our area is in favor of posting the RSC minutes on the website after redacting personal information such as emails, contact information, last names, and account information.

Reminder: We will host the 2021 Arkansas Regional Convention October 29-31, 2021 in Eureka Springs, Arkansas.

The areas/loner group drew the following responsibilities:

Registration: CRANA

Merchandise: ORACNA

Programming: ARVANA

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Entertainment: FUACNA

Hospitality: AWOL

(Floater: Central)

We will accept nominations for officers for the Convention Committee today. Those officers are the Chair, Vice Chair, Secretary, and Treasurer. The Committee Chair must attend all RSC meetings.

Also, NWA Area hosts the RSC in November 2020. We are being asked to put on an event to celebrate 30 years of the RSC being in existence and of service. We probably need a committee to head that up, if we do not have an Activities Chair by then.

The next RSC will be hosted in Foothills Unity Area. We will request funds for travel closer to the date.

In loving service,

Chuck B./RCM

Shaun N./RCM Alt



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Re-opening of Meetings: Suggestions

- Contact your facility and determine if they have any specific requirements that must be adhered to in order to use the facilities
- Clean all tables and chairs before members arrive
- Have spray cleaner and paper towels available for those who want to clean their own areas
- Make sure bathrooms have soap for washing hands
- Wear your masks to meetings
- Consider not serving coffee and suggest members bring their own drinks to meetings
- Move chairs to allow for distance between members
- Put the basket in a stationary place
- Designate an area for members who have compromised immune systems – could use reserved signs on the seats. Get creative – be mindful that designated area will not be in high traffic areas
- Download readings/books to avoid passing literature around the meeting
- Consider having gloves on hand so that the person signing papers can protect themselves
- Spray key tags with disinfectant prior to meeting. Wear gloves when handing them out
- Circle up without touching
- Door Post:
 - Please don't move the chairs
 - Normally we hug: please be mindful that due to COVID not everyone will be comfortable with hugs: Please ask for permission before going in
 - If you feel sick, or have had a fever, in the past 14 days please refrain from attending in person meetings. Virtual meetings are still available [insert local area website]
- Format announcement to reiterate the new precautions that the home group is taking to protect the members