

SERVICE RESUME

NAME: Marc S.

DATE: _____

POSITION NOMINATED FOR: Chairperson

PREVIOUS SERVICE COMMITMENTS COMPLETED:

- ASC chair and vice chair
- PR chair and member
- Area Campout and Baseball tourney chair
- Regional Convention Chair
- RCM
- Alt. RD
- NA Way Editorial Board
- Zonal FD member

OTHER CURRENT SERVICE COMMITMENTS:

- Multi-Zonal Service Symposium Arts & Graphics Chair
- GSR New Beginnings
- Arkansas Regional Guidelines & Policies Chair

SERVICE POSITIONS VACATED BY RESIGNATION OR IMPEACHMENT (and possibly why):

- Resigned as RCM to become Alt. RD
- Resigned as Alt. RD to move to USA

EXPERIENCE IN AREA OF SERVICE FOR WHICH NOMINATED:

- Vice-Chair and Chair of an ASC twice during my recovery

CLEAN DATE: Jan. 1, 1989

WHY NOMINEE CAN AND WANTS TO SERVE THE FELLOWSHIP:

- Because I love NA and NA service
- Despite my diseased efforts at times, I've become a leader in NA and feel compelled to serve this fellowship as a leader

Service Resume

Dyanne S.

Clean Date: 4/2/1993

I have working knowledge of the 12 steps, 12 Traditions, and 12 Concepts. I have a sponsor and I attend Narcotics Anonymous meetings regularly – 2-3 times a week. I am active with my sponsorship relationship and I sponsor several women.

Multi-zonal Service Symposium Secretary/recorder - 2019-Present

Responsibilities and Duties:

- Maintain typed minutes and records of all Zoom MZSS committee meetings
- Email minutes of all Zoom meetings to all committee members in a timely manner
- Post minutes in the Slack workgroup in a timely manner
- Record all meetings and sub- committee reports
- Participate in all MZSS committee meetings

Regional Delegate - 2018-present

Responsibilities and duties:

- Act as the liaison between the Region and the Southern Zonal Forum and World Services
- Present minutes of the World Service Conference, information from Narcotics Anonymous World Services, Inc. or other Regional news or information available (Conventions, Conferences, etc.) or from the quarterly fellowship report
- Attend all Regional Service Committee meetings
- Attend as many Area Service Committee meetings as possible
- Attend the World Service Conference
- Attend as many Regional functions as possible
- A member of the Regional Administrative Committee
- Prepare and present reports for all RD activities to the RSC, SZF, and WSC
- Provide expense reports of all travel and RD related expenses

Delegate alternate - 2016-2018

Responsibilities and Duties:

- Act as RD when RD is absent
- Prepare and present reports of all AD activities
- Provide detailed expense report of all AD related expenses.

Regional Secretary – 2015-2018

Responsibilities and Duties:

- Transcribe detailed minutes of all RSC meetings
- Maintain written records of all RSC meetings
- Email minutes within 2 weeks of the last RSC meeting
- Correspond with the RSC with any changes, updates, announcements, and activities
- A member of the Regional Administrative Committee
- Maintain a contact list of all RSC members

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- Co-signer of RSC bank account

Group Service Representative (Little Room Group) – 2017-2018

Responsibilities and Duties:

- Represent the group in area service committee (ASC) meetings
- Attend the ASC regularly to report on the status of the group,
- Develop and maintain a relationship of mutual support with other NA groups in the area.
- Act as the group liaison to the rest of the service community
- Be involved in discussions on ideas and concerns from the group to local service bodies
- Keep the group informed about business at the area, region, and world services levels.
- Carry the voice of the group to NA as a whole, by participating in activities and voting procedures

ARVANA (Area) Public Relations Chairperson – 2018-2019

Responsibilities and Duties:

- Coordinate all public relations efforts with committee members
- Preside at all regular, and special subcommittee meetings
- Make regular reports to ASC on the status of all proposed, current or completed PR plans
- Represents the PR committee at the regular meeting of the ASC
- Maintain familiarity with all public relations related NAWs approved PR materials and handbooks
- Facilitate PR Committee Orientations

Area (ARVANA) Convention Committee Chairperson 2011-2012, 1998-99, 1995-96

Responsibilities and Duties:

- Organized subcommittees and delegated major tasks to specific subcommittees
- Stayed informed of the activities of each subcommittee and provides direction when deemed necessary
- Helped resolve any committee conflicts
- Kept activities within the principles of the Twelve Traditions and in accordance with the purpose of the convention.
- Monitored the flow of funds and overall convention costs
- Helped organize the subcommittees and their budgets
- Provided guidance and support to committee and subcommittees
- Prepared the agenda for the Planning Committee Meetings
- Voted in the event of a tie
- Chaired the Planning Committee Meetings as well as the Convention.
- Insured that all Committee Members are informed of any sudden changes in meeting times and places
- Co-signer on the Committee's checking account
- Acted as the liaison between the ASC and the Planning Committee
- Signed contracts that involved any portion of the planning process

Service Resume

Area and Group Secretary - 2007-2009

Responsibilities and Duties:

- Act as the liaison between the group/area and the meeting facility, when necessary
- Ensured that the meeting facility was opened and closed before and after each meeting
- Work with the treasurer to document fund flow, including donations from groups and area
- Ensured that the group had any necessary secretarial supplies
- Ensured that the atmosphere of recovery was maintained during group conscience meetings
- Maintain minutes of group conscience meetings and send copies in a timely manner

H & I Chairperson - 1994-95

Responsibilities and Duties:

- Maintained order in the subcommittee meetings
- Directed discussion to stay on the topic
- Prepared an agenda for each subcommittee meeting
- Ensured that the traditions are upheld in all matters.
- Maintained a link of communication between the H&I subcommittee and the area service committee, including giving a monthly report to the ASC.
- Attended each meeting of the regional H&I subcommittee and prepared a report of its activities back to the area H&I subcommittee.
- Worked with the panel leaders for scheduling
- Drafted correspondence to facilities served by the subcommittee.
- Scheduled and facilitated H&I orientation and reviewed Do's and Don'ts.

ARVANA Convention Subcommittee member – 1993 – present (off and on)

I have served the following positions throughout the years:

- **Secretary** - type/record minutes of each planning meeting, distribute minutes in a timely manner
- **Activities** – plan and organize fund-raising activities and Convention Special Activities
- **Programming** – Listen to speaker CD's, secure speakers and workshop topics and speakers, choosing speakers and workshop speakers, develop a schedule of speakers and workshops.
- **Hospitality** – ensured the hospitality room flowed and was kept clean and food organized
- **Registration** – maintained a registration list, organized registration packets prior to convention and maintained a registration database before and during the convention, reported all funds to committee treasurer
- **Treasurer** (twice) – maintained the checking account, flow of funds and was accountable to Area, and the entire committee.

New Way Group Activities Chairperson – 2016-2017

Responsibilities and duties:

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- Plan and organize all activities – including Halloween Dance, Superbowl Fun Day, Ice Cream Social.
- Held regular subcommittee planning meetings. ● Ensured all funds were accounted for
- Ensured receipts and funds turned into treasurer.

I have resigned 1 service positions in 27+ years. I resigned as the Straight Forward Group secretary due to my husband's terminal cancer. I was unable to fulfill my duties due to hospital stays, and caring for my dying husband.

SERVICE RESUME

NAME: Chuck B

DATE: June 2020

POSITION NOMINATED FOR: RCM

PREVIOUS SERVICE COMMITMENTS COMPLETED:

Alternate GSR, GSR, group Secretary, group Treasurer, RCM Alternate, RCM, Regional
phoneline chair, Convention Chair (2013 Arkansas Regional Convention), Convention Merchandise
(2019 Arkansas Regional Convention), Convention Registration (2012 Arkansas Regional
Convention)

OTHER CURRENT SERVICE COMMITMENTS:

RCM

SERVICE POSITIONS VACATED BY RESIGNATION OR IMPEACHMENT (and possibly why):

Group Treasurer for missing two business meetings consecutively

EXPERIENCE IN AREA OF SERVICE FOR WHICH NOMINATED:

RCM and RCM Alt

CLEAN DATE: 02/14/09

WHY NOMINEE CAN AND WANTS TO SERVE THE FELLOWSHIP:

To stay clean and carry the message of Narcotics Anonymous

SERVICE RESUME

NAME: Chuck B

DATE: June 2020

POSITION NOMINATED FOR: 2021 Regional Convention Vice Chair

PREVIOUS SERVICE COMMITMENTS COMPLETED:

Alternate GSR, GSR, group Secretary, group Treasurer, RCM Alternate, RCM, Regional
phoneline chair, Convention Chair (2013 Arkansas Regional Convention), Convention Merchandise
(2019 Arkansas Regional Convention), Convention Registration (2012 Arkansas Regional
Convention)

OTHER CURRENT SERVICE COMMITMENTS:

RCM

SERVICE POSITIONS VACATED BY RESIGNATION OR IMPEACHMENT (and possibly why):

Group Treasurer for missing two business meetings consecutively

EXPERIENCE IN AREA OF SERVICE FOR WHICH NOMINATED:

Convention Chair (2013 Arkansas Regional Convention), Convention Merchandise (2019
Arkansas Regional Convention), Convention Registration (2012 Arkansas Regional
Convention)

CLEAN DATE: 02/14/09

WHY NOMINEE CAN AND WANTS TO SERVE THE FELLOWSHIP:

To stay clean and carry the message of Narcotics Anonymous

SERVICE RESUME

NAME: Alicia A.

DATE: 6/6/2020

POSITION NOMINATED FOR: ASC Vice Chair and 2021 Regional Convention Treasurer

PREVIOUS SERVICE COMMITMENTS COMPLETED:

- Homegroup (member, secretary, room opener, GSR, GSR Alt., activities)
- Area (Chair, Vice Chair, Secretary, Policy Chair, H&I Chair, RCM, RCM Alt, PR Chair, Literature Vice Chair, Webservant)
- Region (Convention Chair, HIPR Chair, member-at-large, subcommittee and workgroup participant)

OTHER CURRENT SERVICE COMMITMENTS:

Homegroup member, ASC Secretary, ASC Webservant, RSC HIPR Chair, various committee workgroups

SERVICE POSITIONS VACATED BY RESIGNATION OR IMPEACHMENT (and possibly why):

I had to resign from a position when I was a couple months clean after getting honest with my homegroup about a relapse. After I got the clean time again, I was offered the position again.

EXPERIENCE IN AREA OF SERVICE FOR WHICH NOMINATED:

I have worked my steps in the area of finances. I have budgeting and basic bookkeeping training and experience. I have collected homegroup donations and purchase materials/literature with those funds.

CLEAN DATE: 5/7/2003

WHY NOMINEE CAN AND WANTS TO SERVE THE FELLOWSHIP:

I want to stay involved and serve the Area and Region in ways I know I'm highly capable.