*** STILL IN NEED OF ASC NOMINATIONS FOR POSITIONS LISTED BELOW ***

ASC Treasurer (3 years), ASC Treasurer-in-Training (2 years - non voting), RCM Alt (2 years), ASC Activities Chair (2 years), ASC Literature Chair (2 years)

General Business began at 1:30 PM (Hosted by Final Frontier)

Open with Serenity Prayer, 12 Steps, Traditions, Concepts

Group Roll Call:

Final Frontier	Chuck B./Laurel B.	Present
Living Clean	Scott H./Jack	Present
New Beginnings	Dyanne EC./Pamela C.	Present
New Life	Jennifer G./Scott	Present
Peaceful Dozen	Grady H.	Present
Second Chance Group	Brenda S.	Present

Quorum (6 out of 6)

Administrative Officers Roll Call:

Chair	Jennette S.	Absent
Vice Chair	Frank M.	Present
Treasurer	Darrick P.	Present
Treasurer in Training	VACANT	
Secretary	Alicia A.	Present
RCM	Wendy B.	Absent
RCM Alt	Janis W.	Present
Literature	VACANT	
Activities	Debbie W.	Present
HIPPR	Crystal	Present
Webmaster	Alicia A.	Present

Secretary Report: Alicia A. read minutes and passed.

Treasurer's Report: Given by Darrick P. \$1346.53 = Spendable \$638.53 + \$708 Prudent reserve. See attached Ending Balance. Storage due in approx 2 weeks.

RCM: Report given by Janis W. Report attached. There are motions and nominations that need to go back to groups for a vote.

Subcommittee Reports:

- Literature: one deposit was made for the shipping fees from the last order. All literature at Frank's house. 2 orders were filled by Frank checks and fulfilled orders given to Alicia to deposit in the literature account.
- **HIPPR:** Report given by Crystal. See attached.
- Activities: Report given by Debbie. See attached.
- **Web:** Report given by Alicia. Events and meetings have been updated on the website. Web guidelines are being submitted today.
- Literature Writing Project Ad-hoc: Report given by Janis W. There are 9 new principles this month. You can also submit directly on na.org website. There's currently a partial draft that is out for review and input. A link can be found on the Area FB group and Region FB page.
- Annual Guidelines Review Ad-hoc: Chaired by Janis W. and Debbie W. No report given.
- Regional Convention Merchandise: Chaired by Chuck B. No report given.

GSR Reports: Given and Attached.

Old Business:

- **Motion 1:** to form an ad hoc committee chaired by Chuck B. to handle NWAANA's Merchandise responsibility for ARSCNA convention 2019.
 - o Intent: git er done PASSED
- **Motion 2:** to utilize consensus based decision making process as described in ARSCNA Guidelines and Policy and Procedures page 16.
 - Intent: define the process for NWAANA ASC to be added to guidelines. <u>TABLED</u>
- **Motion 3:** to recognize Robert's Rules for Dummies, 3rd Ed by C. Alan Jennings, P.R.P. as supplemental reference for consensus based decision making.
 - o Intent: clarify ASC processes as needed. FAILED

Open Share:

- Laurel: In the past we always paid the storage 6 months at at time.
- Laurel: Washington County Jail contacted me and the chaplain is wanting to bring in meetings. I'll give the info to Crystal.
- Henry W.: The Coffee Pot Meeting of NA meets Fridays at 5:30 PM and Mondays at 7 PM.
 We have some literature needs and will be asking members with a clear NA message to come speak.
- Debbie: I'm putting forth a motion today to pay the storage for 2 months and will be discussing with the Activities committee if we want to use BRU funds to pay any of it moving forward
- Ken: Second Chance group at Returning Home needs some male and female support. The 2pm meeting on Friday is smaller and has more women attend.
- Alicia: Asked for permission to add The Coffee Pot meeting of NA to the website and meeting list.
- Crystal: Washington County Jail and Benton County Jail would both need enough people with clean time to volunteer.
- Scott H.: Why is there nothing written in our guidelines about a point of accountability? We have an Area storage, but Activities has the key.
- Brenda: Benton County has said they want our committee to establish requirements for our own volunteers. Also, the men and women are housed separately so we would need both men and women to go in there.
- Dyanne: What's in storage?
- Debbie: Decorations, BRU stuff, leftovers from other activities, archives, and possibly more.

- Ken: I've been through Washington County with Chuck and Scott before and they only do the orientation once a year and they don't mix the different pods there.
- Scott: In the past Washington County required 2 years clean and anyone new had to be accompanied by someone who had been going in already at least 2 times.
- Brenda: Washington County Jail has changed chaplains and policies could have also changed.
- Dyanne: If Crystal is currently having issues with having enough volunteers to the 2 facilities we are already going into, should we be even talking about expanding our H&I if we are already spread so thin?
- Brenda: I have willingness for ACC on Mondays and have finished by orientation.
- Crystal: Sarah coordinates for ACC, please contact her to schedule going in there.

New Business:

• The Coffee Pot Meeting of NA is welcomed to the NWA Area.

Motion #1 Policy Change: NO Maker of Motion: Debbie W. Seconded by: Alicia A.

Motion: Pay only 2 months of storage now until after BRU. **Intent:** Save ASC from paying until BRU funds are given back to the ASC **PASSED**

Motion #2		Policy Change: YES
Maker of Motion: Alicia A.		Seconded by: Crystal
Motion: Adopt website guide	elines for NWA Area. (see attached	proposed guidelines) Intent:
Establish guidelines for our v	vebsite	
For	Against	Abstain
Motion #3		Policy Change: YES
Maker of Motion: Alicia A.		Seconded by: Crystal
Motion: Disband Literature S	Subcommittee and sell only literatur	
	re as they need it and receive it in a	
	•	•
For	Against	Abstain
Regional Motion #050419-1		Policy Change: YES
Maker of Motion: Dyanne E	C.	Seconded by: Glynn
Motion: Page 25. Insert und	er "Subcommittee and Compositior	n" paragraph last line "Chair will
communicate all information	to committee members and Area S	ubcommittee Chair." Intent: To
increase unity and communic	cation between service bodies.	
For	Against	Abstain
Regional Motion #050419-6	3	Policy Change: YES
Maker of Motion: Wendy B.		Seconded by: Dyanne EC.
	onal Convention after this year. Int e	
	s to develop their own activities.	,
	,	
Г	Aggings	Abatain

Regional Nomination: RSC Chair - Eddie S. (see attached service resume)					
For	Against	Abstain			
Regional Nomination: RSC Vice Chair - Jesse B. (see attached service resume)					
For	Against	Abstain			
Regional Nomination: RSC	Secretary - Zenia F. (see attache	ed service resume)			
For	Against	Abstain			
Regional Nomination: RSC	Literature Chair - Susan H. (see	attached service resume)			
For	Against	Abstain			
Regional Nomination: RSC HIPR Chair - Alicia A. (see attached service resume)					
For	Against	Abstain			

Nominations/Elections: All positions become OPEN in May, CLOSE in June, VOTE in July, and TAKE OFFICE in August

- ASC Chair Frank M. nominated
- ASC Vice Chair Debbie W. nominated
- **ASC Treasurer** Laurel B. nomination withdrawn. no nominations
- ASC Treasurer-in-Training no nominations
- ASC Secretary Vicky M. nominated (clean time waived if voted in)
- **RCM** Janis W. nominated
- RCM Alt no nominations
- ASC Literature Chair no nominations
- ASC Activities Chair no nominations
- ASC HIPPR Chair Brenda S.
- ASC Webmaster Alicia A.

Announcements:

- As of June 1st Final Frontier is now in our new meeting location is at the VA Building #44 Room 245 (entrance on Woolsey Ave Parking Lot J).
- New Beginnings' 1st Friday is only a potluck and fellowship at Flagstone location
- New Life host a brunch every third Sunday of the month before the meeting at 1p
- Final Frontier hosts a potluck every last Saturday of the month at 6p (NO potluck for June)
- 6/15/19 New Beginnings hosting "Tie Dye" Event @ Park Springs 2p-6p
- 6/16/19 Peaceful Dozen hosting "Family Fun Day" @ Park Sprigs 1p-5p, Speaker at 3p
- 6/16/19 Next Activities Subcommittee meeting @ Park Springs Park (approx 5p)
- 6/28-30/19 Beaver Round Up in Yellville

- 7/7/19 Phoneline workshop @ Fayetteville Library at 2:30p or via Zoom (zoom.us/i/405048386 or dial (646) 847-9923 meeting ID 405-048-386)
- 7/13/19 Next HIPPR Subcommittee meeting @ Living Clean at 11:30a (tentatively scheduled check NWA website for update)
- 8/17/19 Livin Clean hosting "Chicken Cookoff" @ Hickory Creek
- 10/5-7/19 Light My Fire Campout @ Devil's Den Campsite D

Treasury Requests:

Annual Budgeted Items	2019 Total Budget	Starting Budget Balance Today	Treasury Requests/ Money Returned	Current Available Budget
Area Literature Shipping	\$300	\$119.49		\$119.49
HIPPR	\$2,000	\$1433.80		\$1433.80
RCM	\$1,000	\$662.39		\$662.39
Web domain & hosting	\$200	\$200		\$200
Post Office	\$64	\$64		\$64
Storage	\$685	\$685		\$685

Account Balance: See Attached Report.

\$1346.53 Starting balance

- \$0 Expenses + \$313.66 Deposit

\$1660.19

- \$708 Prudent reserve

\$952.19

- \$142.82 (15% RSC Donation) \$809.37 New Spendable balance

+ \$708 Prudent reserve \$1517.37 Ending balance

Meeting adjourned @ 3:05 PM and closed with Third Step Prayer.

Next Area Business Meeting will be July 13th at "Living Clean" at 1:30 PM, Steering Committee at 1:00 PM. Activities meets after Area Business Meeting.

NW Arkansas Area Financial Workshe	et	Date 6	-8-19
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		FF.	50.00
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Fotal Driving in	Israke	Total	
	638.53/708.00	Total	313.66
Starting Balance	1346.53		
-Total expenses	5		
Subtotal	1346.53		
+Total Deposits	313.66		
Total	1660.19	, ,	
Prudent reserve+BRU Earmark	70800		
Total	952.19		
Diffence X 15 % for Regional Donation	142.82		
Ending Balance			
chang parance	809,37		

1378

N.W.A.A.N.A. SERVICE COMMITTEE

MOTIONS TO ASC

Date <u>6-8-2019</u> Motion Made By <u>Pebbre W</u> Motion #
Motion: Pay only 2 months of Storage
NOW UNTIL AFTER BRUL
Intent: Spire ASC From Paying Until BRU FUNDS Given BACK TO ASC Seconded Man Passed Failed Tabled

N.W.A.A.N.A. SERVICE COMMITTEE

MOTIONS TO ASC Date 6/8/9 Motion Made By Alicia A. Motion # 3 Disband Literature Committee and sell Literature in stock. Motion: Intent: Allow homegroup to order literature as
they need it and receive it in a time ly manner. Seconded 5 Passed Failed Tabled Tabled Reserved to group. N.W.A.A.N.A. SERVICE COMMITTEE Date 6/0/19 Motion Made By Alicia H. Motion # 2 dopt website quidelines Motion: see attached quidelines ablish guidelines for our Passed _____ Failed _____ Tabled ______

Area Website Guidelines – PROPOSED

I. Purpose and Name

The Northwest Arkansas Area of Narcotics Anonymous (NWAANA) Web Subcommittee is a function group of the fellowship of Narcotics Anonymous. The primary purpose of the website is to further the NA groups' primary purpose of carrying the message to the addict that still suffer by providing easily accessible information and communicate the activities of the Northwest Arkansas Area. The Uniform Resource Locator (URL) for this website is http://www.naofnwa.org.

II. Finance and Site Ownership

Cost of the web hosting and domain registration are the responsibility of the NWAANA. The Northwest Arkansas Area is the owner of the domain name "http://www.naofnwa.org" and is responsible for maintaining ownership.

III. Qualifications and Duties of Webservant

- A. Nominated and elected by the NWAASC.
- B. Accountable to NA Fellowship through the NWAASC.
- C. Serves as the point of accountability for the website.
- D. Respond to all website issues in a timely and effective manner.
- E. Should have at least one (1) year experience in Internet communications and be proficient in current web technology such as HTML, Wordpress, etc.
- F. An understanding of the Twelve Traditions is vitally important in this service position as it involves communications and public relations with non-addicts as well as the still suffering addict.
- G. Submit a written report to the NW Arkansas Area at each scheduled meeting. This report communicates all financial, technical, and correspondence related to the operation of the website.
- H. Distribute email and website feedback communications to Area and Service Committees' point(s) of responsibility.
- I. Personal e-mail addresses are not to be used on the NWAANA web site so that official NA communications are processed properly and appropriately. It is up to the trusted servant whether to use their own personal e-mail to reply to communications.
- J. Ensure that the web software is operating accurately, designing the NWAANA website, generating and revising web pages, replying to user communications, and examining traffic through the site.
- K. Overseeing website construction and maintenance but also management of content, including placement and creation.
- L. To make and keep the NWAANA website compliant.
- M. Responsible for orientating the new Webmaster for a transitional period of (2) two months.

IV. Website Content and Management

- A. General Site Layout
 - a. Only information concerning Group, Area, and Regional events held within the Arkansas Region and neighboring Areas will be considered for posting on the Area website.
 - b. Contact Info/Web Links for the Area Service Committees, Arkansas Regional Service Committee, and NA World Services.
 - Downloadable Documents Area/Regional Meeting List, Area Minutes, Area
 Forms, Service Committee Communications, Area Guidelines, NA approved
 Service Resources, etc.
 - d. Welcome/Home Screen
 - e. NWAANA Group, Subcommittee, and Service Meeting Schedules
 - f. NA Activities, Events, Conventions, Workshops
 - g. NA Event Flyers all flyers should include:

Area Website Guidelines - PROPOSED

- i. Event Name
- ii. Event Date including "Doors Open/Start Time" and End Time if applicable
- iii. Event Location including city and street address. If event location doesn't have a street address (ex: campouts), a location name that can be found on a map.
- iv. Contact Person and Phone Number.
- v. Graphics clearly indicating this is a Narcotics Anonymous event, e.g. "Narcotics Anonymous" text or the "N.A." symbol.
- vi. A prominent statement that no affiliation or endorsement exists.
- vii. Area/Region web link.
- h. Contact Form
- i. Current Hotline/Helpline Number(s)
- j. NA Announcements or Current Service/Literature Projects
- k. External Hyperlinks will only direct the user to official NA websites. These links will be evaluated monthly for integrity and upholding the 12 Traditions and 12 Concepts of Service before being made available on the Area Website.

B. Accessibility

- a. We recognize that online information is accessible to only persons with Internet access. To make information available to the widest possible audience, the address of our site and phoneline should be printed on our meeting lists and other flyers throughout the Area.
- b. Internet browser compatibility will be as universal as possible when considering design elements of the website.
- **c.** The use of images other than for buttons and other technical components will be minimized to reduce the time needed for downloading our web pages.
- **d.** The size of files for downloading should be kept low to reduce the time needed for downloading and slow connection speeds, whenever possible.
- **e.** Files for downloading should be scanned for viruses before posting to the website.
- **f.** Accessibility of the website through search engines should be reviewed periodically.
- g. Text font size will be chosen for easier reading for all platforms.
- h. Information included on flyers and images shall be provided in text-based format to accommodate screen reader technology.
- i. All videos/audio posted on the website shall include captions and/or a transcript.
- C. Non-Affiliation (or Endorsement) In keeping with our Traditions, at no time shall any link, icon, graphic or statement be placed on the website that implies or communicates an endorsement or affiliation to any outside enterprise or organization. The only exception to this requirement shall be links to maps for directions to events or meetings.
- D. Copyright Law & Intellectual Property No material or literature that is protected by Copyright Law or Intellectual Property will be used on the website without specific permission from the owner of the material.

V. General Guidelines and Policies

- A. The username and user password to publish the website will be held by the Webservant, Area Chair, Area Vice Chair, and outgoing Webservant.
- B. Passwords shall be changed annually to coincide with the election of new trusted servants, if the password is compromised, or if there is any suspected breach to the website. The updated password will be distributed immediately to the trusted servants responsible above.

Area Website Guidelines – PROPOSED

- C. A single point of contact for each Area Service Committee is established for the purpose of communications to the Webservant. This communications liaison is utilized for the purpose of updating information on the website.
- D. Each homegroup may request to post information concerning local Area activities, meetings or other Narcotics Anonymous related information, excluding personal recovery communications. In the event of questionable content, the Webservant shall contact two trusted servants of the Area Service Committee for review and input. If the three of them feel the flyer is inappropriate, the Webservant shall not post the flyer; but will contact the sender for revised content.
- E. Photos of any identifiable person, whether an NA member or not, are never used.
- F. Site Changes will be done at the direction and on behalf of the groups in the NW Arkansas Area.
- G. Website Maintenance and Backup of Content will be done regularly.
- H. Technology evolves quickly and these guidelines shall not ever be so restrictive that the Area is not able to fulfill its primary purpose.

VI. Anonymity and Privacy

- A. Since information made accessible on the internet can be accessed all over the world, we will not include names or phone numbers of any individual members. No personal contact information, including last names, e-mails, addresses, and phone numbers will be posted directly on the website. However, any information found on flyers, newsletters and other such material is included at the discretion of the posting party.
- B. Privacy policy on communications with the NA service structure is an important aspect of our Twelfth Tradition of anonymity.
- C. The Web Subcommittee will apply all of the Traditions and the Twelve Concepts of Service in developing and implementing a Privacy Policy for the Area website.
- D. This privacy policy will evolve as needed and be approved by the Area Service Committee before posting on the website.
- E. The following is the current Privacy Policy (to be posted) as posted on the Northwest Arkansas Area website:

Our Twelfth Tradition states, "Anonymity is the spiritual foundation of all our traditions, ever reminding us to place principles before personalities."

Communications: Any communication submitted to the Northwest Arkansas of Narcotics Anonymous will be treated with confidentiality and anonymity in mind. We will delete all communications received on a regular basis. We do not guarantee total anonymity in all circumstances. We suggest that the senders of e-mail or feedback take their own precautions if they desire to remain anonymous.

All communications considered to be official Narcotics Anonymous business requires some level of identification for the purposes of responding to those communications. All efforts will be made to pass on communications in a timely manner to a responsible trusted servant.

Personal Requests: Under no circumstances will we forward mail of a personal nature to any Narcotics Anonymous member here in the Northwest Arkansas Area. This is an official website of the Northwest Arkansas Area and we do not acknowledge anyone's membership in Narcotics Anonymous. Thank you for respecting this policy.

HIPPR- AREA REPORT 6/8/19

Chair-Crystal S- 18 Estes Dr. Bella Vista 72715-479-657-3650 crysspen6@gmail.com

Co-Chair-Sara P

PR- Karen S

Phonelines- Wendy B

Reports:

H&I

Decision Point - Monday speaker @ 7pm- Jeff Bob is coordinating speakers and going really well.

Wednesday panel meeting @ 7pm- solid- 4 people most Wednesdays

CCC – Mondays @ 6pm- women only- few new women have been through orientation and approved to go.

Public Relations

Poster week - Did not go as well as expected. Only passed out posters to 1 group, P12. Tried to coordinate with other groups but my schedule didn't permit. Have the desire to still hang the posters.

No other events scheduled at this time.

Phonelines

Workshop at the Fayetteville Public Library- no update as to how that went at this time.

Next HIPPR subcommittee meeting will be July 13th at 11:30 at Living Clean before the next ASC.

Activities Report to ASC dated 6.8.2019

- ❖ Bank Balance as of 5/11/2019 is \$3,424.24
- ❖ BRU
 - > Shirts
 - Tie-Dye completed, and Shirts to Screen printers next week.
 - Cost of Tie-Dye was \$ 2,220.40 paid in full
 - Screen printing and Solid Color shirts Estimated at \$1,200.00 and will be paid upon Pick-Up
 - Quilt
 - Completed and displayed today
 - Paid for, and quilters donated cost of Materials
 - Food is really the only cost anticipated for rest of BRU purchases
 - > VOLUNTARY HOME GROUP Contribution of Foods sign-up sheet
 - Sign-Up sheet being passed to GSR's today
 - Please complete by GC vote at home group and return to Debbie W.
 by 6/16/2019
 - A sign-up sheet will be made to volunteer at Registration, Meal Serving, and after Event clean-up and placed at BRU to encourage participation
 - The last Pre-Campout Activities Meeting is on June 15 or 16, 2019 with location TBD. GSR's and Committee Members will be notified via Text in next couple of days.
- **❖** Next ASC Meeting to be held at Livin Clean on 7/13/2019 unless otherwise notified.

Thanks for everyone's help, and In Loving Service,

Debbie W.

Northwest Arkansas Area of Narcotics Anonymous naofnwa.org

RCM Report - June 8, 2019

Last RSC Meeting hosted by NWAANA, May 4, 2019

Please submit group votes on RSC motions presented at last ASC Motion #1: Guidelines change: Insert under "Subcommittee and Composition" p. 25 "Chair will communicate all information to committee members and Area Subcommitte

Motion # 6: "To discontinue Regional Convention after this year."

Nominations to Regional Service Committee:

Chair:

Eddie S., CAANA

Vice-Chair:

Jesse E., CAANA

Secretary:

Zenia F., CRANA

Secretary-in-training:

open

Treasurer:

open

Treasurer-in-training:

open

Literature:

Susan, A.W.O.L. Loner Group

Outreach:

open

Phonelines:

Twana N, ARVANA

Policy and Procedure:

open

Public Relations/H&I:

Alicia A., NWAANA

Next RSC Meeting at Genesis Group, Hot Springs, August 3, 2019

In Loving Service:

Janis W., RCM Alt.

	NORTHWEST ARKANSAS AREA	OF N.A.	
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GROUP SERVICE REP. REPORT TO A.S.C. Date: **Group Name: GSR Name: GSR Alt Name: Donation to ASC** Check number **Date Meeting List Place** Time Sunday pm Monday Tuesday Wednesday **Thursday** Friday Saturday Total Meetings 7 Total # of people AWERL Total # of new people Activities report: 1340 Changes in group trusted servants: Posjtive experiences your group would like to share: Any concerns or problems your group is experiencing? Any upcoming birthdays?

NORTHWEST ARKANSAS AREA OF N.A.

GROUP SERVICE REP. REPORT TO A.S.C. Date: Group Name: GSR Name: GSR Alt Name: Donation to ASC Check number Meeting List	
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NORTHWEST ARKANSAS AREA OF N.A. GROUP SERVICE REP. REPORT TO A.S.C.

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GSR Name: Gradulla			
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	NC	ORTHWEST ARKAN	ISAS AREA O	F N.A.	
	GR	OUP SERVICE REP	. REPORT TO	A.S.C.	
Date: June	8, 20	19			
Group Name: Seco	and C	mance			
	orda	7 (0)	The state of the s	M-M-M-M-M-M-M-M-M-M-M-M-M-M-M-M-M-M-M-	
	Pen				
					en e
Donation to ASC	AL	Check number		Date \	
		Meetin	g List		
	Place		Time		Туре
Sunday					
Monday					
Tuesday					WAR-14-1-WAR-18-1-WAR-1-WAR-1-WAR-1-WAR-1-WAR-1-WAR-1-WAR-1-WAR-1-WAR-1-WAR-1-WAR-1-WAR-1-WAR-1-WAR-1-WAR-1-WA
Wednesday R	AC.	9.	:00 am		open
Thursday					
Friday Rh	<u>C</u>		:00 Pm		Pen
Saturday					
Total Meetings (Total # of people	90	Total # of new	people 50
Activities report:					
Nove to	Re 80	C+			
,					
Changes in group tru	sted serv	ants: All Ch	maes,	multiple	open
Positions			0		
		*.	: :		
Positive experiences	your grou	p would like to sha	are: New	membe	124
Individual	5 Se	eking to	renew	the gra	YUS
Ken has	Shou	in arrayo	ex Sur	crost or	dure
1000	great	- Feedback	C From 1	nim chair	ing weds
Any concerns or pro			ncing?	out of a	lot of
Reytags, Ke	equias	member	o are F	ushing to	3
make med	tiria	Flurish	agair		
Any upcoming birthd	ays?				